



Pokégnek Bodéwadmik • Pokagon Band of Potawatomi

Department of Education

Box 180 • 58620 Sink Road • Dowagiac, MI 49047 • www.PokagonBand-nsn.gov
(269) 782-0887 • (888)330-1234 toll free • (269) 782-0985 fax

2022-2023 Enrichment Program Application

August 1, 2022 – July 31, 2023

(Birth-12th Grade)

Name \_\_\_\_\_ Tribal Enrollment # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Grade \_\_\_\_\_ School \_\_\_\_\_

Parent's Name \_\_\_\_\_ Parent's E-mail \_\_\_\_\_

Phone # \_\_\_\_\_

(Please be as specific as possible & attach all documentation)

Table with 2 columns: Type of Program, Allowable Costs (up to \$500/per current school year). Rows include Enrichment Camps, Life Skills, and School/Activity Sponsored Field Trips.

\$ \_\_\_\_\_ Reimbursement \$ \_\_\_\_\_ Direct Pay

Direct Pay: Company/Payee Name/Address: \_\_\_\_\_

I understand that certain costs may not be covered. The Department of Education may reimburse costs when a receipt is provided after the event. Please allow at least 2 weeks for payment. Due to our complex payment process, please submit Enrichment Form & supporting documentation with ample time to ensure payment will meet any deadlines.

The Parent or Eligible Student, or both, acknowledge that this Form is legally binding and enforceable and that he or she: (a) accurately completed this form; (b) has full authority to agree to this Form; (c) has reviewed this entire Form; and (d) signed this Form willingly, without duress, and with full knowledge of its consequences.

Signature \_\_\_\_\_

Date \_\_\_\_\_

A proud, compassionate people committed to strengthening our sovereign nation.
A progressive community focused on culture and the most innovative opportunities for all of our citizens.



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### Pokagon Band Enrichment Program

#### Eligibility Requirements:

- Applicant must be an enrolled Pokagon Citizen, only available for those Birth-12th grade
- Applicant must have an Educational Records Release on file
- Event must occur within the current academic year
- All requests must be received by July 31<sup>st</sup> of the current academic year
- This program does not cover the cost of electronics i.e. computers or laptops.
- \$150 max on practice attire per athletic activities (dance, gymnastics, baseball, football, etc)

**Program Funds:** \$500 per Academic Year

**Time Frame:** August 1 – July 31

#### Documents Needed:

- Educational Records Release (once per academic year)
- Enrichment Form (each new request)
- Supporting documentation for events, such as
  - Detailed information on program/event (flyer/registration) with cost reflecting, including where the check needs to be mailed
  - Invoices, receipts, & payment confirmations
    - \* Generic or handwritten receipts must be accompanied by additional payment confirmation from the activity/event organizer
    - \* Receipts for required materials/items must be label with the name of the participant and the item described (IE - Bat, cleats, etc.) Store receipts tend to list an item numbers not the item name
    - \* All receipts/payment confirmations must show where payment was made

If you have questions, please call the Pokagon Band Department of Education (269) 782-0887 or toll free at (888) 330-1234. You can email\* scanned forms & documentation to Skye Wallin

[Skye.Wallin@PokagonBand-nsn.gov](mailto:Skye.Wallin@PokagonBand-nsn.gov) or [edu@pokagonband-nsn.gov](mailto:edu@pokagonband-nsn.gov)

Applications may be mailed, emailed\*, or faxed. Call to set up hand deliveries as Government Staff may still be working remotely.

\*If emailing documentation, please scan & add as attachments, as pictures of forms & documentation will not be accepted.

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