



Pokégnek Bodéwadmik
 POKAGON BAND OF POTAWATOMI
 KEE BOON MEIN KAA POW WOW

KBMK Pow Wow Vendor Rules 2023

The Pokagon Band of Potawatomi’s Kee-Boon-Mein-Kaa Pow Wow Committee (“Committee”) invites you to apply for a vendor booth at the Kee-Boon-Mein-Kaa Pow Wow to be held on Saturday, September 2nd & Sunday, September 3rd of Labor Day Weekend, 2023.

Vending/trading/selling is open only to invited native vendors with a COMPLETED Vendor Application approved by the Pow Wow Committee or its designee.

TRIBAL IDENTIFICATION—Please submit a copy of your tribal identification card. If your tribal ID does NOT have a photo on it, please also provide a copy of a valid government-issued photo ID.

The person signing the Vendor Application must be present at the booth during the Pow Wow. The Committee will verify booth ownership randomly (and possibly repeatedly) throughout the weekend. If you are booth-sharing with another vendor, that person must be a native vendor with tribal identification.

PRIORITIES FOR NON-FOOD VENDORS

The Committee gives the following priorities to non-food vendor spaces:

1	Handmade items from natural materials made for use	4	Decorative handmade items from natural materials
2	Raw materials or supplies	5	Educational materials (for example, music and books)
3	Clothing/Apparel	6	Other (The Committee will limit imported items and items made from non-natural materials.)

BOOTH SIZES AND FEES

The KBMK Pow Wow Committee has decided NOT to charge WIFI fees this year. (This applies for the 2023 Pow Wow only)

NON-FOOD VENDORS (limit 2 spots per vendor)

The fee for a **10’x10’** non-food booth space is \$100 or \$50 for Pokagon Citizens. *Parking is limited to 1 vehicle per spot.* Your vehicle must fit within the marked spot. Additional parking will be in the general parking lot.

The fee for each **20’ x 10’** non-food booth space is \$175 or \$87.50 for Pokagon Citizens. *Parking is limited to 1 vehicle per spot.* Your vehicle must fit within the marked spot. Additional parking will be in the general parking lot.

Health Inspection Questions, contact Virgil Cimala at vec.consulting@yahoo.com or 269-428-2343.



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FOOD VENDORS (limit 2 spot per vendor)

The fee for each **20' x 10'** booth space is \$250 or \$125 for Pokagon Citizens. *Parking is limited to 2 vehicles per spot. Additional parking will be in the general parking lot.*

The Pokagon Band has a Health Inspector who will be managing the temporary food vending licensing and inspections. Once your food vendor application is received and accepted, you will receive an information packet and application from the Health Inspector that must be completed and received by the Health Inspector at least two weeks before the pow wow.

PARKING—The Pow Wow Committee reserves the right to ask a vendor to remove any vehicle from the vendor's spot. **If a vehicle does not have a parking tag displayed, the car may be towed at the owners expense.** If you have an RV, the Committee asks that you please consider signing up for a general camping spot. Any towing charges incurred will be the responsibility of the vendor or vehicle owner. Vendor spots may not be used for the sole purpose of parking a vehicle.

CAMPING AT VENDOR SPOTS—Any vendor planning to stay overnight or planning to have someone else stay overnight at his/her vendor spot must submit a **Campground Use Application at the time of sign in.** Failure by a vendor to submit a Campground Use Application or to include on that Application any person found staying overnight at the vendor's spot will result in the loss of vending privileges and removal from the Pow Wow.

Please Note: Under the Pokagon Band Child Safety Zone Act ("Act"), sex offenders are prohibited from camping anywhere on the Rodgers Lake campground, including vendor spots. A copy of the Act maybe found at www.pokagonband-nsn.gov.

GENERAL CAMPING—General camping registration will begin on Thursday, August 31st, at NOON - on a first-come, first-served basis - in accordance with Pokagon Band camping regulations. The Pow Wow Committee will hold reserved camp sites for invited singers and dancers to ensure our guests have adequate accommodations provided to them

PETS—Pets are not allowed in the vendor area or anywhere on the Rodgers Lake campus during the Pow Wow weekend. Please do not bring your pet(s) to the Pow Wow. **Certified Service Animals are allowed.**



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ADDITIONAL PROHIBITED ITEMS

- Vendors are not allowed to sell live animals.
- Vendors are not allowed to sell any item advertising or otherwise promoting alcohol, illegal substances, or items related to these substances.
- Non-food vendors are not allowed to sell food items.

The Pow Wow Committee reserves the right to demand a vendor remove any item the Committee believes goes against the spirit, meaning, or benefit of the Pow Wow, its vendors, and/or attendees.

SIGN-IN, SET-UP, AND BREAK-DOWN (Responsibility of the Vendor)

- Sign-in and set-up begin at **NOON on Friday, September 1st, 2023.**
- Each vendor will be assigned a spot upon signing in.
- **All vendors must sign in before they will be allowed to set up** No specific spot is guaranteed for any vendor. **Please do NOT set-up before signing in.**
- Vendors must be set up **by 12:00pm on Saturday, September 2nd, 2023.**
- Each vendor is expected to be out of the vending area **by Noon on Monday, September 4th, 2023.**

Nothing in the 2023 Vendor Rules is meant to limit the rights of the Pokagon Band to conduct a safe and proper pow wow. If you have any questions, feel free to call Rebecca Williams at 269-783-9265 or email rebecca.williams@pokagonband-nsn.gov or Adela Galvan at 269-462-4221, email adela.galvan-guerrero@pokagonband-nsn.gov.

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