

Notice of Open Position - Waseya Board

POSITION DESCRIPTION: The Pokagon Band Tribal Council is seeking letters of interest and resumes from Pokagon Band citizens who are interested in serving on the Pokagon Band Waseya Board. The Waseya Board has three (3) Officer positions open. The Waseya Board is responsible for establishing a tribally operated daycare and/or school(s) with culturally based academics and extracurricular activities. Responsibilities include: (a) read and review all documents and other information provided to Board members; (b) attend Board meetings; (c) actively participate in the work of the Board; (d) provide thoughtful input to the deliberations of the Board; (e) work towards fulfilling the Boards purpose and Work Plan; (f) execute and return to the Tribal Council Chairperson, the Board Member Commitment Pledge; and (g) perform such other duties as may be specified by the Board or the Tribal Council.

TIME COMMITMENT: The Waseya Board meets once per month on the second Monday of each month at the Language and Culture building. Including meeting preparation, other Waseya Board business, and time spent at meetings, members will spend approximately six (6) hours per month to fulfill their responsibilities.

COMPENSATION: Board members may be compensated as independent contractors for service to the Waseya Board at rates established by the Tribal Council. Waseya Board members are entitled to reimbursement for mileage when using personal vehicles to attend meetings and for other Waseya Board business.

QUALIFICATIONS: All persons who wish to serve as a member of the Waseya Board must be a Pokagon Band citizen who is: (a) a High School graduate; (b) willing to travel; and (c) passionate about educational issues.

ETHICS REQUIREMENTS: As a Public Official, Waseya Board members are subject to the Pokagon Band Code of Ethics. A copy of the Code of Ethics may be obtained by contacting Samantha Townsend, Tribal Council Administrative Assistant at (888) 376-9988 or by visiting the Band's website, www.pokagonband-nsn.gov.

APPOINTMENT PROCESS: Waseya Board members are appointed to office by the Tribal Council. There are currently three seats on the Waseya Board that will be filled by Tribal Council appointment for three (3) years term of office.

TERM: The term of office for a Waseya Board member is three (3) years. There is no limit to the number of terms a member can serve on the Committee.

HOW TO APPLY: Pokagon Band citizens who wish to be considered for appointment to the Board, either as a Board Member or Alternate Member, must submit a letter of interest (identifying whether you are seeking a Board Member or Alternate Member position) along with a current resume, by one of the following three methods:

Mail: Samantha Townsend, Administrative Assistant to Tribal Council
P.O. Box 180
Dowagiac, Michigan 49047

Fax: (269) 462-4236

Attn: Samantha Townsend, Administrative Assistant to Tribal Council

Email: Samantha.Townsend@PokagonBand-nsn.gov

Please note that if you have previously sought appointment to the Waseya Board pursuant to any previous posting, and you are still interested in seeking appointment to the Board, you must reapply as provided in this Notice.

DEADLINE: This position will be open for 30 days from the date of posting, or until filled.

QUESTIONS: All questions concerning the Waseya Board, or this Notice may be directed to the Waseya Board group email, Curriculum.Committee@pokagonband-nsn.gov. For additional information about the Waseya Board, you may also consult the Band's Waseya Board Code, which is posted on the Band's website at www.PokagonBand-nsn.gov/government/Codes-and-Ordinances.